**Job Specification**

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| **Overall Purpose of the Job *(Outline the purpose of the job, what is the reason for the job, what must it achieve and how does it contribute to the success of the business?)*** |
| * To assist in the provision of a breast imaging service to the highest quality standards, using the skills and resources available within the unit, (static and mobile sites), effectively and efficiently.
* To perform assessment images within the assessment clinic.
* To chaperone and assist the Consultant Radiologists when performing ultrasound examinations.
* To chaperone and assist the Advanced Practitioners when performing vacuum biopsies.
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| Key Working Relations *(List the internal and external roles that this post has key interaction with)* |
| * Head of Screening and Prevention
* Director of Screening
* Programme/Service Manager
* Consultant Radiologists
* Superintendent Radiographer
* Administration Manager
* Advanced Practitioners
* Breast Care Nurse
* Team of Radiographers and Assistant Practitioners
* Administration Team
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| Key Result Areas and Specific Duties *(Key result areas should be related to the job objective. Provide a list of key result areas and specific duties to include people management and key performance indicator areas)* |
| **Clinical**1. Competent in mammography; to perform mammography in a caring and professional manner to a high standard in line with NHSBSP guidance.
2. To undertake all radiographic duties associated with the provision of a high-quality breast screening service, within the department and on the mobile screening unit, in a caring and professional manner.
3. To maintain high standards of care through the appropriate use of interpersonal skills and knowledge, and the ability to adapt technique to cater for clients with a range of special needs.
4. To perform all imaging techniques, for which adequate training has been given, to a consistently high standard.
5. To assist during interventional procedures, assuming appropriate prevention and control of infection procedures.
6. To chaperone and assist the Consultant Radiologists and Advanced Practitioner with patient procedures within the Static Unit.
7. To create, maintain and enhance working relationships and effective communication with all members of the multidisciplinary team.
8. To understand and comply to IRMER and associated regulations.
9. To understand the importance of, and participate in, Quality Assurance and Audit programmes.
10. Observe and adhere to all relevant quality control tests and checks; report equipment defects according to unit protocols.
11. Conduct self and peer review of mammography examinations on a regular basis (PGMI).
12. Identify training needs within the individual performance review practice and maintain evidence of training within a continual development portfolio (CPD).
13. Attend any training required in order to maintain competency, to include mandatory training as directed by InHealth.
14. Observe Health and Safety, and Risk Management standards and policies, and report all incidents promptly.
15. To maintain state registration and professional standards, in accordance with College of Radiographers policies and code of conduct.
16. To perform miscellaneous duties, as and when requested, by the Advanced Practitioners, Superintendent Radiographer, Programme Manager or Director of Screening.
17. To assist with the training and supervision of Radiographers undertaking the Certificate of Competency in Mammography
18. To provide supervision and support (direct or remote) for the Assistant Radiographic Practitioner.
19. To be willing to be the supervising radiographer of AP only remote clinics.
20. To have a specific responsibility such as RPS/TR’s/QA/Mentorship.

**Administrative**1. To comply with InHealth’s Data Protection and Confidentiality Policies.
2. Process client information and use a PC to input clinical details accurately onto the NHSBSP data base

**Other Responsibilities**1. To work in accordance with all InHealth policies.
2. To take part in regular appraisals and identify any training needs.
3. To undertake any training required in order to maintain competency including mandatory training, e.g. Fire, moving and handling….
4. To carry out any duties appropriate to the grade requested by the Superintendent Radiographer/Programme Service Manager.
5. To contribute to and work within a safe and secure environment, ensuring the safety of others.
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| Core Competencies *(List competencies from Competency Framework usually a maximum of 5, focus on those that are specific to the job and are essential for is success)*  |
| * Communication
* Customer Service
* Flexibility and Adaptability
* Professional Confidence
* Team Working
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Person Specification

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| Knowledge *(What knowledge is required to enable the person to be successful in this role?)* |
| Essential: | Desirable: | Tested By |
| **QUALIFICATIONS/SPECIAL TRAINING*** Knowledge of Health and Safety and IR(ME)R Regulations
* Understanding of confidentiality and the Data Protection Act
* Understanding of cleanliness and Infection Control Procedures
 | * Knowledge of the NHSBSP Quality Standards Interview
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| Skills and Experience *(What skills and experience is required to enable the person to be successful in this role?)* |
| Essential: | Desirable: | Tested By |
| * Ability to produce theoretical studies to post graduate level
* Works well as a team member
* Excellent communication and organisational skills
* Basic IT skills – computer literacy
 | * IT Qualification

 Interview  |

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| Qualifications and Special Training *(What is the level of education that is required to enable the person to be competent in this role?)* |
| Essential: | Desirable: | Tested By |
| * DCR/BSc in Radiography
* HCPC Registration
* Evidence of CPD
* Certificate in mammography
 |  Documented Evidence |

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| Personal Requirements *(What are the key personal attributes required for this role?)* |
| Essential: | Desirable: | Tested By |
| * Current full driving licence/car owner
* Flexibility to the needs and working hours of service delivery
* Neat and tidy appearance
 | * Willing to work away including overnight stays
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| Other Requirements *(Are there any other requirements needed i.e, evidence of CPD, Manual handling, clinical contact with patients, equipment and machinery?)* |
| Essential: | Desirable: | Tested By |
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| Employee Signature: | Line Manager Signature: |
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| Date: | Date: |
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